

All information is required unless stated.

To: Oversea-Chinese Banking Corporation Limited

Date

We hereby request you to amend the Banker's Guarantee (BG) ref. as required below.

Applicant's Details

Name	Contact person for all queries and instruction
<input type="text"/>	<input type="text"/>
Tel	Email
<input type="text"/>	<input type="text"/>

Required Amendment(s)

Amend the BG amount: From to effective from

Amend the Expiry date to

Amend the Claim expiry date/period to

Amend the BG terms/text as below or as per the format attached

▶ Ensure that details required in the BG format are duly filled and every page of the BG format is signed by authorised signatory(ies). Please take note that Beneficiary's written consent is required for amendment requests to reduce the BG amount and/or to shorten the validity.

Delivery Instructions

Section A ▶ Any one option in this section to be selected, if the BG was issued by OCBC, Singapore

This section should be left blank if the BG is transmitted electronically to the beneficiary

(i) Self collection at

OCBC trade service counter at OCBC Tampines Centre 2 OCBC trade service counter at OCBC Centre South

OCBC branch at

(ii) Courier to Applicant Courier to Beneficiary at the address stated below

Beneficiary's Contact Person & Department	Beneficiary's Contact number
<input type="text"/>	<input type="text"/>
Beneficiary's Address	
<input type="text"/>	
<input type="text"/>	

Section B ▶ Any one option in this section to be selected, if the BG was issued by another bank in beneficiary's country

(i) We authorise the issuing bank to release to or to the order of the below mentioned

Name	Contact number
<input type="text"/>	<input type="text"/>
Identification document & number	
<input type="text"/>	

(ii) Courier to Applicant Courier to Beneficiary at the address stated below

Beneficiary's Contact Person & Department	Beneficiary's Contact number
<input type="text"/>	<input type="text"/>
Beneficiary's Address	
<input type="text"/>	
<input type="text"/>	

All commission and charges are to be debited from my/our OCBC Bank account number
Any additional cash margin (if applicable) will be debited from the same account as previously instructed.

By signing this application, we confirm that we have read, understood and agree to be bound by the terms and conditions for Cash-backed Banker's Guarantee as stated on <https://www.ocbc.com/business-banking/terms-and-conditions/trade-finance>

Signature(s) & Company stamp (if any)

Date:

Email us at BusinessBG@ocbc.com or your relationship manager and provide the following:

- 1) An attachment of the completed Cash-backed Banker's Guarantee Amendment Form
- 2) An attachment of your Banker's Guarantee Format duly signed on every page by authorised signatories

We will contact you by the next working day.