



Oversea-Chinese Banking Corporation Limited
65 Chulia Street OCBC Centre Singapore 049513
Tel: (65) 6538 1111 www.ocbc.com

You can also email us (from your email address registered with your OCBC Business Account) the completed form at bizupdate@ocbc.com

Please complete the form in **block letters, using black ink**

DETAILS OF ACCOUNT HOLDER

Name of Account Holder		Contact Person
OCBC Account No. <input type="text"/>	A/C Currency <input type="text"/>	Telephone No.

DETAILS OF FUNDS TRANSFER

Bank Reference No. <input type="text"/>	Transaction Date <input type="text"/> - <input type="text"/> - <input type="text"/> D D M M Y Y Y Y	Value Date <input type="text"/> - <input type="text"/> - <input type="text"/> D D M M Y Y Y Y
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Currency & Amount

Currency Amount .

TYPE OF REQUEST (Please tick one only)

- Please amend the funds transfer as follows (Please tick where applicable):
- Beneficiary's Name
 - Beneficiary's Account No
 - Others (Please specify)
- Please trace the funds transfer. Beneficiary claims non-receipt of funds.

CHARGES

Payment of your handling charge and any agent bank charges (if any) from this request is as follows:

Debit my/our OCBC A/C No. A/C Currency

Conversion by the Bank of any remittance charges into a foreign currency will be based on the Bank's published foreign exchange rates.

TERMS AND CONDITIONS

This request shall be governed by and construed in all respects in accordance with the laws of the Republic of Singapore and I/we hereby agree to submit to the non-exclusive jurisdiction of the courts of Singapore. A person who is not a party to this request has no rights under the Contracts (Rights of Third Parties) Act (Cap. 53B) to enforce any term of the same.

Any request by the Account Holder to amend any instructions which have already been processed by the Bank shall be undertaken by the Bank on a best endeavour basis.

In consideration of you acting in accordance with the terms of this request, I/we agree to indemnify you and keep you indemnified against all demands, actions, proceedings (whether groundless or not), liabilities, claims, damages, losses, costs and expenses (including without limitation legal fees on an indemnity basis) of whatever nature and howsoever arising that you may incur or sustain by reason thereof now or at any future time.

Authorized Signature(s)	Full name of Authorised Signatory/Signatories	Date
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FOR BANK'S USE ONLY

Instruction from branch:

Signature verified by:	Scanned & indexed by:
	QC/Approved by: